



Naval Academy Business Services Division

Job Announcement Number: 26-024

Vacancy Open: February 6, 2026 – February 24, 2026

Area of Consideration: All Qualified Persons

Must be at least 18 years of age to obtain required security clearance

Security Level: Tier 1 – Non-Sensitive

POSITION DETAILS

Cashier, NA-7408-02

Part Time (20-34 hours weekly, Benefited)

\$17.97/Hour

Positions Available: 2

Benefits & Perks include: Medical, Dental, Life; Health Savings Account (HSA); Flexible Spending Account (FSA); Automatic Retirement Enrollment, 401(k), Roth 401(k), and 401(k) Loan options; and Paid Vacation and Sick Leave Accrual. Possible Shift Differential Pay, Sunday Premium Pay, Daily or Weekly OT, Holiday Pay, Pay/Step Increases

Join the Crew at Drydock! Ready to be the face of first impressions at the Naval Academy, serving future officers and visitors with a smile in our fast-casual setting? Step aboard and anchor your career with us, where every transaction is an opportunity to deliver top-tier service and become an essential part of the Brigade's daily life!

6-hour to 8-hour shifts supporting day and evening needs, including holidays and weekends. Looking for applicants that have year-round availability.

JOB SUMMARY

The Cashier (FSW - Food Service Worker) position is located in the U. S. Naval Academy's Non-Appropriated Fund Instrumentality (NAFI), Naval Academy Business Services Division (NABSD) Drydock and 19th Hole Quick Service Restaurants, Annapolis, Maryland. NAFI is an entity that generates its own funds through its operations, and is not funded by Congress. The Cashier provides both the flexibility and the knowledge to multitask in a quick service restaurant, and other satellite locations as needed.

DUTIES & RESPONSIBILITIES

- Provides customer service, greeting guests and assisting with questions.
- Takes orders and processes payment using POS. May be required to fill out proper paperwork needed for register and accountability.
- Prepares the restaurant with opening and closing procedures to include Sweeping, Mopping and cleaning tables.
- Prepares and makes coffee and tea beverages, stocks merchandise, pastries, and grab and go items. May unload food from delivery trucks and place in correct location.
- Serves food to diners in a professional, sanitary, service oriented and friendly manner.
- May clean dishes, equipment, and surfaces located in food service areas, to include disposing of trash.
- Position involves prolonged standing, walking, reaching, stooping, pushing, pulling and bending. Frequent light to moderate lifting of objects weighing up to 20 pounds occurs routinely, sometimes up to 50 pounds. Uses assistance from other coworkers for moving objects weighing more than 20 pounds.
- Other Duties may include: Making a variety of fruit and vegetable salads, serving food in standard portions, preparing and making sandwiches, and other items that are on the restaurant menu, packing box lunches, and assisting with preparation and execution of catering events.

KNOWLEDGE, SKILLS and ABILITIES (KSAs) requirements for this position are as follows:

**** Your application must include narratives for each KSA, using specific examples to demonstrate your qualifications and experience.**

1. Incumbent must possess a minimum 3 months of customer service experience. Experience working in a Quick Service, Fast Food or Dine-in Restaurant is preferred.
2. Experience using a POS (Point of Sale) system or Cash Register. Cashier experience in a Quick Service, Fast Food or Dine-in Restaurant is preferred.
3. Multitasking experience to maintain strong customer service in a high-volume setting.
4. Experience operating in a professional, sanitary, service oriented, friendly manner.

QUALIFICATIONS & CONDITIONS OF EMPLOYMENT

Applicants who meet the qualification requirements will be further evaluated to determine the extent to which their education, related experience, training, awards, and supervisory appraisal demonstrate they possess the desired knowledge, skills, and abilities (KSAs).

- Must obtain and maintain a secret security clearance – requires 18 years of age
- Males born after December 31, 1959 must be registered for Selective Service
- Verification of employment eligibility in the United States is required - We are an E-Verify participant
- Occupational Health Pre-Hire Screening Required
- Probationary period: Part Time employees must complete a one-year probationary period
- Must be able to understand and communicate in English
- Participation in Direct Deposit
- Must maintain the privacy of official work information and data, and demonstrate the highest level of ethical conduct

APPLICATION INSTRUCTIONS

A complete online application **must** be submitted no later than NOON on the closing date to be considered for a USNA NAF/NABSD position. Please visit the employment website <https://www.usnabsd.com/about/careers/> or email nabsdjobs@usna.edu if you need assistance.

Resumes must not exceed 2 pages.

Apply Here: <https://www.usnabsd.com/about/careers/application-for-federal-employment-of-612/>

EMPLOYMENT PREFERENCES

Explanation of employment preferences is available on the NABSD Website. No preference is given unless requested and documented. Acceptance or declination of a regular position ends ability to claim preference for spouse or Involuntarily Separated (IVS) applicants. To claim a preference, you must attach the following documents with your employment application and request form:

- **ICTAP (Interagency Career Transition Assistance Plan):** Most recent SF50 (or equivalent) and RIF (Reduction in Force) notice.
- **Military Spouse:** most current military member's PCS orders, submit spousal request form – (**Per the CNIC 5300.206b, spouses' preferential consideration for NAF positions at the NF-3 and below**)
- **Veteran:** Page four (4) of the DD-214

Note: Failure to provide the required information may result in loss of consideration for the position and elimination from the selection process. Applicants may be required to provide proof of education, complete a pre-hire health screening, etc. DON is an EEO employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, or other non-merit factor. Reasonable accommodations may be provided to applicants with disabilities. If reasonable accommodation is needed for any part of the application and hiring process, please contact the office that is collecting the applications. The decision on granting reasonable accommodations will be on a case-by-case basis.